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Program Student Learning Outcomes

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- Accura \hat{a} ely af ł eł ł a pa \hat{d} en \hat{l} ł vi \hat{l} al ł ignł . egree-applicable uni \hat{d} . Analyze medical recordł and accura \hat{l} ely conł \hat{l} ruc \hat{l} a medical

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Medical Assisting: Combined Administrative/Clinical - Certificate of Achievement

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MEDICAL ASSISTING: ADMINISTRATIVE OPTION - CERTIFICATE OF ACHIEVEMENT

Plan Code: 3606

An Administrative Medical Assistant assists the physician in caring for the patient in the medical office or clinic. The range of Administrative duties include answering phones, scheduling in and out of office appointments, verifying insurance, greeting patients, insurance bil6

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An Emergency Medical Technician (EMT) is a specially trained and certified professional who renders immediate medical care in basic life support practices. California law requires all ambulance attendants to be trained and certified to the EMT level and many fire agencies require firefighters to be EMT certified.

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IVEDICAL INSURANCÉ " BILLING - CERTIFICATE OF ACCOMPLISHMENT

Plan Code: 4044

A Medical Insurance Biller is trained in medical insurance claim forms, healthcare delivery systems, diagnosis and procedure coding, billing and claims processing. These skills can help qualify you to work in physicians' offices or clinics, medical insurance companies, government





