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INFORMATION COMPETENCY
- CERTIFICATE OF
COMPETENCY

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LIBRARY TECHNICIAN - CERTIFICATE OF COMPLETION

Plan Code: 4240

The Library Technician Certificate of Completion is designed to teach the fundamentals of knowledge and skills needed for today's Library Technicians. The program is designed to successfully prepare students for employment with entry and mid-level library technician positions in public, academic, school, special libraries, and other information-related industries. It encompasses library automation essentials such as acquisitions, cataloging, circulation, public access catalogs, techniques of information retrieval, and leadership.

Program Student Learning Outcomes

- Demonstrate knowledge of theory and skillsets related to a library's technical services.
- Demonstrate knowledge of theory and skillsets related to a library's patron-facing services.

Program Requirements

Code Number	Course Title	Hours
REQUIRED COURSES		
Complete TWO HUNDRED SEVENTY (270) hours from the following:		
LIB 600	Foundations of Library Services	54
LIB 610	Introduction to Access Services	54
LIB 620	Introduction to Acquisitions	54
LIB 630	Special Topics in Library Services	54
LIB 640	Introduction to Cataloging	54
LIB 650	Introduction to Youth Services	

