

LIBRARY TECHNICIAN - CERTIFICATE OF COMPLETION

Plan Code: 6093

This program is designed to teach the fundamentals of knowledge and skills needed for today's library paraprofessionals, technicians, assistants, and support staff. It is designed to prepare students for employment in entry and mid-level positions in public, academic, school, special, and other information-related settings. The program's curriculum is approved by the American Library Association's Library Support Staff Certification and encompasses essential competencies such as public access, technical services, information storage and retrieval, youth services, digitization, and leadership.

Program Student Learning Outcomes

- Demonstrate knowledge of theory and skillsets related to a library's technical services.
- Demonstrate knowledge of theory and skillsets related to a library's patron-facing services.

Program Requirements

Code Number	Course Title	Hours
REQUIRED COURSES		
LIB 600	Foundations of Library Services	54
LIB 610	Introduction to Access Services	54
LIB 620	Introduction to Acquisitions	54
LIB 630	Technology and Teamwork	54
Subtotal Units		216
Complete ONE HUNDRED AND EIGHT (108) hours from the following:		
LIB 640	Introduction to Cataloging	54
LIB 641	Introduction to Digitization	54
LIB 650	Introduction to Youth Services	54
LIB 651	School Library Media Assistant	54

Library Technician Basic Digitization - Certificate of Completion

Plan Code: 6095

This program is designed for entry-level library technicians seeking to develop essential skills in digitizing library materials. It will equip students with the knowledge and practical experience necessary to contribute to digitization initiatives in libraries, ensuring the preservation and accessibility of valuable resources for future generations. The majority of the program's curriculum is approved by the American Library Association's Library Support Staff Certification and encompasses essential youth services competencies.

Learning Objectives

- Demonstrate skills appropriate for creating and maintaining digital assets with online resource management.

Program Requirements

Code Number	Course Title	Hours
REQUIRED COURSES		
LIB 600	Foundations of Library Services	54
LIB 640	Introduction to Cataloging	54
LIB 641	Introduction to Digitization	54
Total Hours		162

R O O U T A N O N S I E A A C M I C
E R S A E R - C H T E C F T A I I C O F
E O P C T N M C Y

Plan Code: 6571

This program is designed to teach students the fundamentals of information literacy and media literacy as well as advanced topics on scholarly research in an academic setting. This program helps students understand the information landscape, formulate a research question, determine which resources to use for research topics, and how to effectively navigate online searches using the Internet and academic

LIBRARY TECHNICIAN SCHOOL & YOUTH SERVICES - CERTIFICATE OF COMPLETION

Plan Code: 6094

Plan Code: 4239

This program is designed to teach the community the fundamentals of writing as well as advanced topics on style. This program helps students understand how to identify fake news and misinformation, questions, and how to effectively use the Internet and academic databases. It covers the philosophical, ethical, and legal

- Demonstrate knowledge of writing literacy, including the ability to write in scholarly and public settings