

Citizens Oversight Committee
2004 Annual Report
to the Board of Trustees
January 25, 2005

It is the charge of the Citizens Oversight Committee (COC) to monitor the expenditures of the Measure E Bond funds and report to the public on the Long Beach Community College District's compliance with Proposition 39. It is the committee's role to: 1.) Receive and review the annual independent performance audit; 2.) Receive and review the annual independent financial audit as it relates to Bond funds; 3.) Review the Bond expenditures and ensure that Bond proceeds are spent on qualified projects and not on administrator or teacher salaries; 4.) Inspect college facilities and grounds where Bond proceeds are being spent; 5.) Receive and review deferred maintenance plans; 6.) Review district efforts to implement cost efficiency; and 7.) Prepare an annual report to the Board of Trustees. The following is a summary of the actions taken by the COC during the 2004 calendar year to meet its obligations.

Receive and Review the Annual Independent Performance Audit

At its January 12, 2004 meeting, the COC authorized its Performance Audit Subcommittee to interview and select a performance audit firm to conduct the 2004 Performance Audit. The subcommittee was comprised of J. C. Squires and Debra Williamson, representing the COC; and Eloy Oakley, representing the District. The subcommittee put out a Request for Proposal (RFP) for Performance Audit Services.

The performance audit firm of Moss Adams was selected to conduct the 2004 Performance Audit Report. The committee reviewed and received the report at its

The Long Beach Community College District's

- The Bond Management Team instituted a construction safety practices program. Addressing construction safety is vital in providing a safe environment as well as preventing costly legal claims against the District.
- The Bond Management Team implemented the Bond Program website as a communication venue to the community at-large. The website provides regular updates on the progress of construction/modernization projects while mitigating costs on community-wide newsletter mailings.
- At the request of the COC, the Bond Implementation Team is preparing itemized expenditures for all projects as part the Quarterly Expenditure Report.

Prepare an Annual Report to the Board of Trustees

The COC herewith submits its 2004 Annual Report to the Board of Trustees. The COC is pleased to report that to date the Long Beach Community District is in compliance with Proposition 39.

2004 Meeting Schedule

January 12, 2004

April 5, 2004

July 12, 2004

October 11, 2004

December 6, 2004 Special Meeting

2004 Citizens Oversight Committee

Committee Member

W. Gary Westling, Chairperson

J. C. Squires, Vice-Chairperson

Angel J. Perea, Secretary

Michael Brignac

Gary J. Cooper

Patricia L. Lofland

William H. Marmion

Sherri Ortman

Brian K. Tran

Ken Velten

Debra A. Williamson

Representing

Additional Recommended Member

Community At Large

Community At Large

Associated Student Body

Senior Citizens Organization

Support Organization for the College

Additional Recommended Member

Bona-Fide Tax Payers Association

Additional Recommended Member

Additional Recommended Member

Local Business Community

Respectfully Submitted by:

W. Gary Westling, Chairperson

to the Board of Trustees on January 25, 2005