



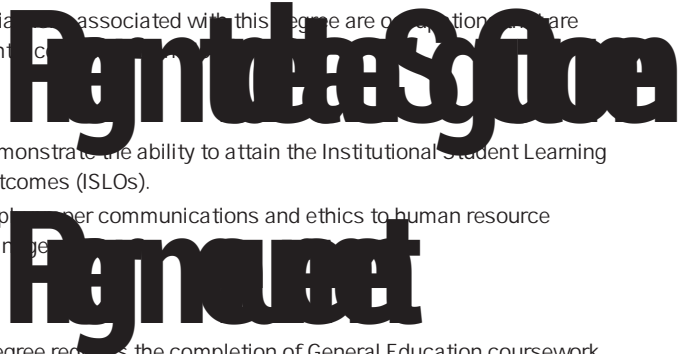
Plan Code: 2201

This program provides students with a solid foundation for individuals seeking positions in human resources. The program emphasizes employee relations, communication, ethics, recruitment, career platforms, developing training documents, presentations, and utilizing spreadsheet software.

Some potential jobs that this program may prepare students for include Benefits Specialist, Human Resources Analyst, Human Resources Assistant, Human Resources Coordinator, Human Resources Generalist, Human Resources Specialist, Payroll Technician, Recruiter, Talent Acquisition Specialist, and Training Coordinator.

Potential careers associated with this degree are occupations that are inherent to the field.

- Demonstrate the ability to attain the Institutional Student Learning Outcomes (ISLOs).
- Apply proper communications and ethics to human resource management.



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This degree requires the completion of General Education coursework plus the following:

Code Number	Course Title	Units
REQUIRED COURSES		
BCOM 15	Business Communications	2
BCOM 25	Digital and Social Media	
BCOM 222	Job Search Skills	
COSA 15	Microsoft Excel for Windows	
COSA 20	Microsoft PowerPoint for Windows	3
COSA 30	Introduction to Computers	3
COSA 210	Intro to Project Management for IT	3
		3
	tion	3
		3
Required Subtotal		30

Complete one of the following:¹

LBCC General Education (Plan A) (<https://lbcc-public.courseleaf.com> . s

