

APPENDIX E-7

**Recommendation Sheet: Probationary Faculty**

Evaluee \_\_\_\_\_ Department/Area: \_\_\_\_\_  
(please print)

Probationary Status: \_\_\_\_\_ Academic Year: \_\_\_\_\_

First Academic Year       Third Academic Year

Second Academic Year       Fourth Academic Year      Year Review completed (date): \_\_\_\_\_

The Tenure Review Committee makes the following recommendation(s):

1. Offer second contract for the first year (2019-2020) if the employee's first contract was not renewed for the second year (2020-2021) and the employee is not on a leave of absence.

3<sup>rd</sup> Year Evaluation will not be conducted

3. Third-year review completed (applies only to employee working under third contract and completing third year).

4. Recommend tenure.

5. If there is an overall rating of "Needs Improvement" in the 4<sup>th</sup> academic year or "Unsatisfactory" in the 1<sup>st</sup>, 2<sup>nd</sup> or 4<sup>th</sup> academic year, a Notice of Non-Renewal will be recommended.

Tenure Review Committee:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

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