





***Certificate of Achievement requirements continued from the previous page.***

For graduation with a **Core Skills or Advanced Skills Certificate of Achievement:**

1. Complete the **REQUIRED COURSES** listed above with a **minimum cumulative grade point average of 2.0** (C average).
2. Complete fifty percent (50%) or more of the unit requirements for this field of concentration in residence; this means  
For the **Core Skills Certificate**, complete at **least 10 units** of the required 19-20 at **Long Beach City College**.  
For the **Advanced Skills Certificate**, complete **at least 16-18.5** of the required 32-37 at **Long Beach City College**.  
Credit earned by exam, where applicable, may be included.
3. Complete and submit the certificate application form to the Admissions and Records office during your final semester of course work. These forms are available in the Admissions and Records office, or online at <http://admissions.lbcc.edu/> . Refer to the Schedule of Classes (<http://schedule.lbcc.edu>) for each semester.

For both the **Core Skills AND the Advanced Skills Certificate of Achievement**, the following courses are recommended, **BUT ARE NOT REQUIRED** to earn either.