

Associate Degree requirements continued from the previous page.

5. **General Education and Proficiency Requirements:** Complete the required A.A./A.S. General Education and Proficiency requirements*, otherwise known as "Plan A". For Plan A requirements, refer to the general catalog or view it online at <http://osca.lbcc.edu>.
6. Complete and submit the degree application form to the Admissions and Records office during your final semester of course work. These forms are available in the Admissions and Records office, or online at <http://admissions.lbcc.edu/>. Refer to the Schedule of Classes (<http://schedule.lbcc.edu>) and click the "Important Dates" link to view the actual deadline for each semester.

*The requirements for general education/proficiency and the field of concentration (major) need to be from the same catalog year. This catalog year may be any year between the year of initial enrollment to the present, provided continuous enrollment is maintained throughout. See the catalog for definition of "continuous enrollment".

**Program of study leading to:
Certificate of Achievement**

REQUIRED COURSES Complete the 27 units of required courses as listed in the Associate Degree requirements box on the first page.

<u>REQUIRED COURSES</u>	TOTAL UNITS	27	In Progress	Completed

For graduation with a **Certificate of Achievement in Child Development Special Education Assistant:**

1. Complete each of the **REQUIRED COURSES** listed above with a **minimum grade of "C"** or better, or "P" if course is graded on a P/NP basis.
2. Complete fifty percent (50%) or more of the unit requirements for this field of concentration in residence; this means at **least 13.5 units** of the required 27 must be **completed at Long Beach City College**. Credit earned by exam, where applicable, may be included.
3. Complete the same **Reading Proficiency** as required of A.A. students. Refer to the general catalog or view the General Education Plans (ABC Guide) online at <http://osca.lbcc.edu>.
4. Complete the same **Writing Proficiency** as required A. A. students. Refer to the general catalog or view the General Education Plans (ABC Guide) online at <http://osca.lbcc.edu>.
5. Complete and submit the certificate ie9e6bcc.edu

