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**Registration Steps:**

1. Make sure you have a valid email address.
2. Every student is required to have a student ID before they can register in classes. This process can take place at any time. Apply to LBCC at Admissions and Records. <http://www.lbcc.edu/Admissions/>
3. The following day after you complete your application, you will receive an e-mail from Enrollment Services with your LBCC Student ID# and instructions on how to obtain your password.
4. All students are required to complete the Assessment and Orientation process before they will be allowed to register for any classes. Visit the Assessment and Orientation Page. <http://www.lbcc.edu/Assessment/>
5. Sign up for assessment and orientation at Assessment and Orientation Signup and complete both processes. This is a onetime process. Orientation Session. New students must attend one. See the list of dates and sign on the department website at <http://www.lbcc.edu/Electrical>

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7. Attend the Electrical Department Orientation Meeting.

8.

- Requirements for the certificate and degree
- Assistance in selecting the appropriate electrical math classes.
- Course substitution process for any electrical or math classes completed at other regionally accredited institutions.

At the orientation meeting, all students will be required to complete a 50 question on-line electrical math test. Students should bring a calculator for use during the test.

Any student who has completed a college math class should bring an unofficial transcript from a regionally accredited institution of that class for evaluation at the orientation meeting.

Any student, who has completed electrical classes elsewhere, should bring an unofficial transcript from a regionally accredited institution for evaluation at the orientation meeting.



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- Arrive 15 minutes prior to the start time. A one-day parking permit is required on campus. There is no off campus parking or metered parking. There are permit dispensers in the parking lots. See the campus map for the location of the permit dispensers.
  - Bring your student ID number.
  - Bring a copy of unofficial transcripts for any college math class from a regionally accredited institution.
  - Bring a copy of unofficial transcripts for any college electrical classes from a regionally accredited institution.
  - Bring a working calculator.

**ADDITIONAL ELECTRICAL DEPARTMENT REQUIREMENTS:**

1. To accommodate changes in

Associate Degree requirements continued from the previous page:

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**IN ADDITION, complete 7.5 UNITS from the following courses:**

CISCO 250                      Communications Cabling Installation  
CISCO 251

**UNITS**

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Other Program Information

Any elective class on this curriculum guide may be used to satisfy elective credits for any prior year curriculum guide. Math courses listed under the General Education Pattern for CSU Transfers (Plan B) will be accepted as a substitute for the field of concentration courses in the event the college cancels or does not offer classes required by the field of concentration. To qualify for this option this student must have been continuously enrolled as defined by college policy, as shown in the catalog

Program of study leading to:  
**Certificate of Achievement**

**REQUIRED COURSES**—Complete the 45 units of required courses as listed in the Associate Degree requirements box on the preceding pages.

<u>REQUIRED COURSES</u>			In Progress	Completed
	TOTAL UNITS	45		



- x Design and evaluate control system programs for the operation of automation systems, including timing, counting, sequential and process control operations

**Requisite:**

- x **Limitation on Enrollment. New students must attend an Electrical Orientation prior to enrollment.**  
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